

Основи англomовної письмової комунікації

Зразок поточного тесту

1. Which of the following describes voice in writing?
 - A. The writer's identity and presence in the text
 - B. The grammatical correctness of a text
 - C. The logical sequence of ideas
 - D. The use of persuasive techniques
2. Which stage of writing involves fixing errors in grammar and spelling?
 - A. Drafting
 - B. Proofreading
 - C. Composition
 - D. Pre-writing
3. Which rhetorical appeal would be most useful in a scientific debate?
 - A. Pathos
 - B. Ethos
 - C. Logos
 - D. Kairos
4. Which of these situations would require email rather than an instant message?
 - A. Notifying a colleague you'll be late
 - B. Sending a formal report to your manager
 - C. Asking a quick question about a meeting
 - D. Sharing a meme with coworkers
5. What does BCC (Blind Carbon Copy) do?
 - A. Sends an email without the recipient knowing
 - B. Allows recipients to reply to everyone
 - C. Hides certain recipients from others
 - D. Automatically forwards emails
6. Which of the following statements about business memos is TRUE?
 - A. Memos should always be informal and personal
 - B. A memo's tone depends on the audience and purpose
 - C. Memos should always be longer than one page
 - D. Memos do not require a clear structure